

ANNEXURE I

**APPLICATION FOR CORRECTION/ALTERATION OF DATE OF BIRTH IN SCHOOL RECORDS
AND QUALIFICATION CERTIFICATES**

(To be routed through the Headmaster of the School in which the person last attended)

1. Name and Address of Applicant	1. Name (in block capitals)..... 2. Address..... District..... Pin Code..... 3. If belongs to SC/ST state the caste (evidence to be enclosed)
2. Details of person whose date of birth is to be corrected/altered	1. Name (in block capitals)..... 2. Relationship with the applicant..... 3. Place of Birth
3. Qualification Certificates in which correction/alteration is desired (SSLC with Reg. No. and Year)	4. Panchayat/Municipalities/Corporation..... 5. Designation (if employed)
4. Nature of correction/alteration	6. Official Address..... 7. Name of first school attended..... 8. Standard on admission..... Date of Admission..... 9. Completed age at the time of admission..... Year.....Months.....Days..... 10. Name of School last attended
5. Explanation as to how the incorrect date of birth happened to be entered in school records and qualification certificates and how the mistake came to the notice of the applicant	11. Date of leaving the school
	Reason for leaving
	Existing date of birth
	Proposed date of birth (as per documentary evidence produced)

6. State whether the present application is within 15 years from the date of leaving the School	Yes/No (Strike out which is not applicable)
7. If not, details of government Orders condoning delay, in relaxation to Rule 3, Ch. VI of KERs	G.O. (Rt.) No..... dated (Original to be enclosed)
8. Documentary evidences produced to prove the correct date of birth
9. Details of affidavit sworn in	DateName of Deponent Name of Notary Public/Judicial Officer
10. Details of application fee remitted	Amount Chalan No..... Date.....Name of Treasury.....
11. State whether the person has applied for correction of date of birth at any previous occasions, and if so furnish details thereof	
12. Details of other members in the family applied for correction of date of birth	Sl. No Name Date of application File Number (if know)

13. Details of birth occurrence in the family (in the order of birth occurrence)

<i>Sl. No</i>	<i>Name of Child</i>	<i>Sex</i>	<i>Date of birth as per birth register</i>	<i>Date of birth as per baptism records (for Christian community only)</i>	<i>Date of birth as per School records</i>

I do hereby declare that the details furnished above are true to the best of my knowledge and belief. I am fully aware that, in case any false information is detected in future at any stage, my application is liable to be rejected and that it is open to the Department to take appropriate action against me.

Place :

Date :

Signature of applicant

ANNEXURE II

**STATEMENT SHOWING THE PARTICULARS OF EDUCATIONAL INSTITUTIONS
ATTENDED FROM STANDARD I TO X**

Sl. No	Name of School with full postal address including District and Pin Code	Name of Panchayat/Municipality/Corporation in which the school is located	Date of admission in the School with admission No.	Standard to which admitted	Date of birth entered in the School records	Date of leaving in School	Standard at the time of leaving
1	2	3	4	5	6	7	8

Name and Signature of the Applicant

ANNEXURE-III

FORM OF IDENTIFICATION CERTIFICATE FROM THE LOCAL TAHSILDAR/VILLAGE OFFICER

No.....

Name and address of Office

Date

IDENTIFICATION CERTIFICATE

Certified that the male/female child born to Sri. and Smt. of (address) on and whose birth was registered at the Panchayat/Municipality/Corporation with Register No and date of registration / who was baptised in church on with date of birth is the person known as (here enter the full name and address of the person whose date of birth is to be altered). The said person and the holder of the SSLC with Register No..... of March/September OR Extract of Admission Register with Admission No..... issued by the Headmaster are one and the same person.

Office Seal

Signature

Name and Designation

AFFIDAVIT NO.I (IN STAMP PAPER)
(To be sworn by the person whose date of birth is to be altered)

I,son/daughter of
aged..... years and now residing at
..... (give full address)
hereby solemnly affirm and declare as follows:

My father Sri..... has only..... child (ren) born to him by
my mother Smt..... and all the children except
..... are alive. Their names and other details are given below:

<i>Sl. No</i>	<i>Name</i>	<i>Male/Female</i>	<i>Date of Birth</i>	<i>Place of Birth</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>

My parents are alive/ not alive.
The facts given above are true to the best of my knowledge and belief.

Place :
Date :
Signed before me :

Signature of the Deponent
(To be signed before a Notary Public/Judicial Officer)

Name, Seal and Signature of the Notary Public/Judicial Officer

AFFIDAVIT NO.II (IN STAMP PAPER)
(To be sworn by the parent of pupil on roll of a school)

I,son/daughter of
aged..... years and now residing at
..... (give full address)
hereby solemnly affirm and declare as follows:

I have only child (ren) born to me by my wife.....
..... (name and address) and all of them except
..... are alive. Their names and other details are given below :

<i>Sl. No</i>	<i>Name</i>	<i>Male/Female</i>	<i>Date of Birth</i>	<i>Place of Birth</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>

I also declare that the correct date of birth of (here enter the name
of person whose date of birth is to be altered) is and place of birth is
.....

The facts given above are true to the best of my knowledge and belief.

Place :
Date :
Signed before me:

Signature of the Deponent
(To be signed before a Notary Public/Judicial Officer)

Name, Seal and Signature of the Notary Public/Judicial Officer