

**No. T8/98554/2010**

Police Headquarters, Kerala,  
Thiruvananthapuram-695 010

Dated: 10 .12 .2010

**CIRCULAR No. 45/2010**

Sub:- **Central Custodial Facility – Establishment** – Regarding.

Ref :- G.O. (Rt) No. 3651/2010/Home Dated 04.12.2010.

**1.** Persons under Police custody and those arrested/picked up by Police are currently being kept in the lock-ups in the respective Police Stations. Inadequate facilities in certain Police Stations are causing problems to the Police in addition to additional deployment of manpower to ensure security of the detained persons. It is advisable that the detained persons are kept at a centralized place where there are better infrastructural facilities to hold them. This will ensure the safety and security of the detenu in addition to protecting their rights.

**2.** The Kerala Police Performance and Accountability Commission had recommended the introduction of Centralised Custodial Facility System for the Police Stations of each Sub Division. It is now decided to introduce this system in a phased manner. This system will be introduced in some Police Stations of four Police Districts on an experimental basis and the following instructions are issued regarding the Centralised Custodial Facility System for strict compliance.

**3.** This system will be implemented in the following Police districts from December 2010 onwards. The existing facilities in these Police Stations will be now utilized for creating the Central Custodial Facility System.

- (i) Thiruvananthapuram City
- (ii) Kochi City
- (iii) Kozhikode City
- (iv) Kottayam

Additional facilities which are to be created will be immediately reported by the Unit Head and action taken to create such additional facilities.

**4.** One Police Station each in each of the four Districts is identified as the location for the Central Custodial Facility.

<b>District</b>	<b>Police Station with Central Custodial Facility</b>
Thiruvananthapuram City	Poojappura
Kochi City	Kalamasserry
Kozhikode City	Kozhikode Town
Kottayam	Manarcaud

**5.** SHO of the Police Station will be the Officer-in-charge of the Central Custodial Facility also and he will be assisted by the **Custody Officer** who will be posted in each Police Station to supervise the arrangements.

- 6.** One RSI assisted by one RASI/ASI will be posted as Custody Officer by the CPs/SPs concerned in each Central Custodial Facility. He will be responsible for ensuring the safety of those kept in the Facility and also for ensuring the protection.
- 7.** Armed Guard of 3 personnel will be posted at the Central Custodial Facility. Custody Officer and SHO shall ensure that the detenus are properly guarded.
- 8.** Any person under Police custody or arrested by Police in the nearby Police Stations enumerated specifically for this purpose by the Director General of Police shall be kept only in the Central Custodial Facility between 9 PM and 7 AM.
- 9.** The Police Officer arresting the accused shall complete all the legal formalities at the concerned Police Stations. He will then bring the person in custody and hand over the arrestee to the Custody Officer at the Central Custodial Facility, if it is required to retain the persons in custody between 9 PM and 7 AM. The Officer shall furnish the identity and details of these persons to the Custody Officer along with a declaration that all the procedural formalities to be followed in respect of the arrest have been complied with.
- 10.** The Custody Officer or the S.H.O. shall receive the detenu under proper acknowledgement and then keep him in the Facility until he is collected back by the Officer for follow up legal action in this regard.
- 11.** The Investigating Officer as well as the S.H.O of the arresting station will be responsible for production of the arrested person before Court or for release of the arrested person on bail.
- 12.** SsP/CsP shall keep sufficient funds with the S.H.O./Custody Officer to meet the expenses for food and emergency requirements.
- 13.** The name and addresses of the persons kept in custody in the Central Custodial Facility shall be exhibited in the Notice Board of the Police Station and also at the District Police Control Room.
- 14.** The Prisoners' Search Register of the Police Stations having the Facility will be maintained by the S.H.O and Custody Officer showing the details of the detenu such as Name, Address, officer who arrested/took him to custody date and time of arrest, date and time of release / handing over to the Officer, Remarks etc.

## **DIRECTOR GENERAL OF POLICE**

To

All Officers in List 'B'

Copy to:           CAs to all Officers in PHQ.  
                      Stock File/Circular Book/Office Copy/OPs Cell