

S3/43293/2013

Police Headquarters

Kerala, Thiruvananthapuram

Dated 4. 10/2013

EXECUTIVE DIRECTIVE NO. 05 /2013

Sub: Upgradation of Cyber Capabilities of Kerala Police and Integration of Cyber Police Station and Hi-Tech Cell- Orders Issued

The following instructions are issued for upgradation of the Cyber Capabilities of Kerala Police and for the effective functioning of Cyber Police Station and Hi-tech cell.

All personnel posted to the Cyber Police Station/ Hi--Tech Cell should have adequate technical knowledge in Cyber related matters. Women representation in the above strength should be ensured, as a large number of complaints/petitions received are from women, relating to obscene posting of mails, hacking of facebook accounts etc. A screening of personnel considered for posting in the Cyber Police Station should be conducted before they are posted to the Cyber Police Station. They will have to be sent periodically to Centers of Excellence, for sharpening their skills in Cyber -related subjects.

The Hi-Tech Cell at the Police Headquarters is functioning like the Cyber Cells in the districts, primarily occupied with enquiries related to loss/ theft of mobile sets, abusive/obscene telephonic calls, abusive e-mails etc. The capabilities of the Hi-tech Cell should actually be utilized for the investigation of serious and complicated Cyber Crimes. Other simple enquiries can be got conducted through the Cyber Cells of the districts concerned. Petitions/complaints received at the Hi-Tech Cell directly or otherwise with regard to simple matters, should be sent to Cyber Cells of districts for further action.

Records in the Cyber Police Station should be maintained in electronic form. Even CD file should be maintained in electronic form, though one copy

of the CD files could be in hard copy form, for the reference of the court etc.

The Cyber Police Station is now functioning under the SCRB and there are problems related to effective supervision. Henceforth, the Cyber Police Station is brought under the administrative and operational control of the CB CID to be supervised by the Superintendent of Police, Analysis Wing in the Crime Branch CID HQs and under the overall control of IGP OCW and ADGP (Crimes). The procedure followed in the CB CID with regard to registration, investigation and final reporting of Crime Cases and conduct of the enquiries should be followed in the Cyber Police Station also.

The Hi-tech Cell will function as the Expert support wing of the Cyber Police Station, Cyber Cells in districts and will directly function under the SP A/W under the overall supervision of ADGP (Crimes) and State Police Chief.

District Police Chiefs should normally seek the assistance of Cyber Cells in their districts and only those matters which are beyond the capabilities of the Cyber Cells should be referred to the Hi-Tech Cell. All requests made to the Hi-Tech Cell should be routed through and recommended by the District Police Chief concerned. Any petition/complaint addressed directly to the Hi-Tech Cell by the general public will be acted upon only after getting specific approval of SP A/W. He will have the option of sending such petitions/complaints to the DPCs concerned for further action on them. The Hi-Tech Cell will maintain an electronic record of all such requests with details of further follow-up action taken in the matter.

Expert help for Forensic work, data analysis etc. can be sought from external agencies competent in the field and payment/honorarium for the above service will be paid as per the Government norms.

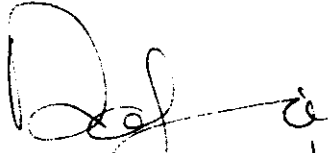
All soft wares as well as the hardwares in the Cyber Police Station will be reviewed by a Committee headed by a team of ADGP (Int), ADGP, Crimes & IGP, OCW using PHQ Team Tech. on a half-yearly basis for their

utility and upgraded/replaced as the case may be.

All petitions/complaints received by e-mail at the Cyber Police Station/ Hi-tech Cell will be electronically registered serially and disposed of as in the case of petitions received at the Police Stations and a reply sent to the petitioner/complainant through e-mail showing the manner of disposal.

One or two officers of the Cyber Police Station/ Hi-tech Cell should be exclusively entrusted with the task of Cyber research and surveillance. Their responsibility will be to scout websites with offending or illegal contents like child pornography, seditious writings and so on. They will submit weekly reports to SP, A/W on the sites visited and with detailed scrutiny remarks. They will also be responsible for looking for useful Cyber/Internet tools which are helpful in the investigation of Cyber crimes and reports in this regard will be forwarded to SP A/W through the SHO of Cyber Police Station along with their weekly reports. SP. A/W will forward such weekly reports with his remarks to IGP OCW who. in turn, will forward the same to ADGP (Crimes).

The above orders will be implemented with immediate effect.


State Police Chief
4/10/13

To

All Officers in List B

The AC Hi-Tech Crime Enquiry Cell

Copy to: The IGP, SCRB for publishing the ED in Kerala Police Web Site.

: All CA s to all Officers in PHQ

:JS T & C Branch, PHQ.